

# LEVEL UP CONFERENCE

for High School Students 

The Level Up Conference sponsored by Envision is the place to be for students with visual impairments who want to advance and succeed in all areas of their lives. It is our vision to provide additional support and college/career transition to high school students from across the United States and other countries to inspire them to gain

***By bringing students with vision loss together, this event will help them to **CONNECT**, **ENGAGE** and **ACT** on what they learn; it will set the stage for their success in the world today.***

independence and have the confidence they need to set the goals they aspire to achieve.

Students have taken the time to invest in their futures by participating in the Level Up Conference. Our comprehensive program provides technology based training as well as important psycho-social aspects that directly relate to higher education, employment and general life skills.

As part of our conference we are requesting your involvement through active participation in our College and Career Expo. We will be providing



## CONNECT ENGAGE ACT





opportunities for employers and institutions of higher learning to connect with the next generation of candidates. The objective of this unique experience is to engage with organizations like yours and share valuable insight and access to a pool of exceptional individuals who possess the drive, passion and tools for success. The Expo will also give students a better understanding of the opportunities available after graduation, perhaps with your organization.

In order to empower you in your interactions with our students and maximize the benefits of your time, we invite you to take part in a pre-session regarding diversity and inclusion the day of the Expo.

## COLLEGE AND CAREER EXPO

**Date:** Friday June 26, 2020

**Place:** Envision

610 N. Main St., Wichita, KS 67203

### AGENDA

**12 pm:** Exhibitor Registration Setup and Lunch

**12:30-1 pm:** Pre-session

**1 pm:** Students arrive/Expo begins

**4:30 pm:** Expo ends/booths begin tear down



### BENEFITS

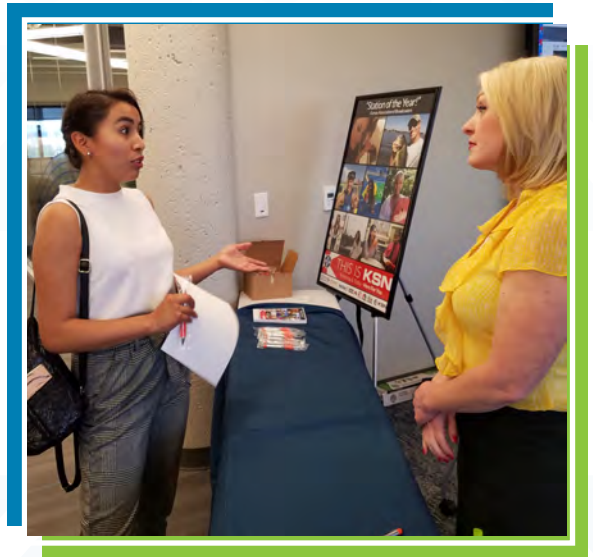
- Exhibitors will have the unique opportunity to connect and network with Level Up participants as they prepare to enter college and career.
- You will have one to one interaction with each participant to highlight your organization while providing students the opportunity to share his/her elevator pitch and personal goals for college and career.
- Companies will learn of opportunities to increase diversity in the workplace.
- Institutions of higher learning will meet with prospective students from diverse backgrounds.
- Recruitment opportunities are available for job shadowing and internships.
- You will be able to make a difference by empowering students who are blind or visually impaired with the knowledge of available post-graduation opportunities.

## RULES AND GUIDELINES FOR REGISTRATION/PARTICIPATION

- Envision Inc. has the right to make rules and regulations and amend them as needed to ensure the success of the Expo.
- Registration must be completed and returned by exhibitors to **[hannah.christenson@envisionus.com](mailto:hannah.christenson@envisionus.com)** or 610 N. Main St., Wichita, KS 67203 by May 1, 2020 to be considered for participation.
- Please indicate on registration whether or not electricity is needed. It will be assigned based on availability.
- There are no registration or booth fees, however space is limited.

## USE OF SPACE

- All exhibitors will be responsible for the installation and removal of items at their assigned booth.
- All exhibits need to remain during the entirety of the Expo.
- It is recommended, if electricity is required, that each exhibitor bring their own extension cords, power cords and equipment. Envision will not supply additional equipment.
- Exhibitors will be provided one 6' table and two chairs in approximately 10' (width) of space.
- Please indicate on registration the type of display (ie. table-top, floor display, etc.) as well as any special requests, which may be taken into consideration during the assignment of space.
- All decorations must be flame retardant and fire exits must remain unblocked at all times.
- Nails, tacks, screws or tape may not be used on the building walls.
- All exhibitors are asked to work in front of their table.
- As you plan your booth, thank you for considering the vision of our students – they are all legally blind, presenting with various degrees of vision. Most will have some functional vision; a small percentage of our students will be totally blind.



## LIABILITY AND INSURANCE

- Envision shall not be responsible for the loss, theft or damage of or to the property of the exhibitor and exhibitor waives any claim for liability, loss or damage to said property.
- Exhibitors agree to provide insurance for personal injury and property in such amounts as the exhibitor deems adequate to protect his/her interests and property.

## OBSERVANCE OF LAW AND REGULATIONS

- Exhibitors shall observe and comply with all Federal, State and Municipal laws, charters, ordinances, rules and regulations.

## ACCOMMODATIONS

- We will include information regarding your attendance on the website prior to the event, showcasing your organization with a brief description, accompanied by your logo and website URL.
- **The Expo will include one lunch and beverage per registered person.**
- Accommodations are available for a reduced rate at:

<b>HOTEL AT WATERWALK</b>	<a href="http://www.hotelatwaterwalk.com">http://www.hotelatwaterwalk.com</a>	(316) 263-1061
<b>HOTEL AT OLDTOWN</b>	<a href="http://www.hotelatoldtown.com">http://www.hotelatoldtown.com</a>	(316) 267-4800
<b>AMBASSADOR WICHITA</b>	<a href="http://www.ambassadorwichitaks.com">http://www.ambassadorwichitaks.com</a>	(316) 239-7100
<b>HYATT WICHITA</b>	<a href="https://www.hyatt.com">https://www.hyatt.com</a>	(316) 293-1234

*Please contact the hotel directly to make arrangements and request the Envision rate.*

### FOR MORE INFORMATION, CONTACT

Hannah Christenson, Envision Support Program Coordinator

[hannah.christenson@envisionus.com](mailto:hannah.christenson@envisionus.com) | (316) 440-1525



To improve the quality of life and provide inspiration and opportunity for people who are blind or visually impaired through employment, outreach, rehabilitation, education and research.

[www.envisionus.com](http://www.envisionus.com)





**NAME OF ORGANIZATION:**

\_\_\_\_\_

Name of person completing registration:

\_\_\_\_\_ Email address \_\_\_\_\_

Name of person(s) staffing exhibit:

\_\_\_\_\_ Email address \_\_\_\_\_

\_\_\_\_\_ Email address \_\_\_\_\_

\_\_\_\_\_ Email address \_\_\_\_\_

Who will be the primary contact for future correspondence relating to this event?

\_\_\_\_\_ Email address \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Web URL: \_\_\_\_\_

Electricity needed:  Yes  No

Logo provided:  Yes  No



To improve the quality of life and provide inspiration and opportunity for people who are blind or visually impaired through employment, outreach, rehabilitation, education and research.

[www.envisionus.com](http://www.envisionus.com)

